

Agenda

Tobacco and Health Trust Fund Board

***Wednesday, August 13, 2008
10:00 a.m. to 12:00 noon***

***Room 410
State Capitol
Hartford, Connecticut***

- I. Welcome and Introductions
- II. Approval of Draft July Meeting Summary
- III. Update on FY08 Disbursement to Community Health Centers
- IV. Discuss Disbursement Options for up to \$6,862,456 in FY09
 - a. Review Tentative Proposal for FY09 Disbursement
 - b. Discuss Additional Options, Modifications and Potential Parameters (e.g. target populations, service area locations, etc)
 - c. Discuss process for disbursement (e.g. competitive bidding v. sole source)
- V. Approve Recommendations for FY09 Disbursement
- VI. Adjourn (Next Meeting September 12)

DRAFT Meeting Minutes
Tobacco and Health Trust Fund Board Retreat

Tuesday, July 22, 2008
9:00 a.m. – 12:00 noon

Room 410
State Capitol
Hartford, Connecticut

Members Present: Anne Foley (Chair), Ken Ferrucci, Norma Gyle, Cheryl Resha, Douglas Fishman, Nikki Palmieri, Ellen Dornelas, Diane Becker, Pat Checko, Andrew Salner, and Peter Rockholz.

Members Absent: Nancy Bafundo, Robert Zavoski, Jane Tedder, Richard Barlow, Larry Deutsch, and Barbara Carpenter.

Others present: Pam Trotman (OPM), Joan Soulsby (OFA), Josh Rising (Senate Democrats) Joe Mendyck (DPH), Bonnie Smith (RACs) and Mario Garcia (DPH)

Item	Discussion/Action
Welcome and Introductions	The meeting was convened at 9:10 a.m. The Chair reviewed the list of board members whose terms have expired: Jane Tedder, Pat Checko, Andrew Salner, Richard Barlow, and Larry Deutsch. Letters have been sent regarding these appointments to the Senate Minority Leader, the Speaker of the House, and the House Majority Leader.
Approval of Draft May Meeting Minutes	The draft May meeting minutes were reviewed. Andy Salner made a motion to approve the minutes and the motion was seconded by Pat Checko. The motion was approved on a voice vote.
Update on Previous Disbursement	A chart listing the board's previous disbursements of \$2,287,100 was reviewed. Mario gave an update on the board's FY08 funding to community health centers. The RFP was released on May 15 and recommendations

	<p>have been made to the DPH Commissioner for contracts to be awarded. A total of \$700,000 is available to fund treatment programs and an additional \$100,000 for the evaluation of these programs. Diane Becker, Pat Checko, Ellen Dornelas and Robert Zavoski served on the evaluation committee to select contractors.</p>
Amount Available for FY09 Disbursement	<p>The chair updated the members on Public Act 08-145 which allows the board to recommend authorization of disbursements of one-half of the annual deposit into the Trust Fund, up to six million dollars, in addition to the net earnings of the trust fund from the previous fiscal year. Using the most recent estimate available to the board of FY08 earnings, a total of approximately \$6,825,000 is available for disbursement in FY09. The Chair will seek confirmation from the Treasurer's office prior to the next board meeting.</p> <p>The chair noted that no changes were made in statutory transfers out of the trust fund during the 2008 legislative session.</p> <p>Board members discussed the importance of developing recommendations for disbursement with minimal delay this year, given the projected state budget deficit for FY09.</p>
Review Board Mandates and Guidelines for Disbursement	<p>The chair reviewed the board's statutory mandates, the board's guiding principles for funding decisions, previously adopted options for disbursement of trust funds, and the December 2006 ethics opinion.</p>
Review Requested Informational Materials	<p>The board reviewed the information gathered in response to requests at the May board meeting. Information included: tobacco cessation for individuals with serious mental and or substance abuse disorders, the CDC/SDE cooperative agreement on tobacco use prevention, information on QuitLine,</p>

	information on media campaigns and cessation programs, and information from Massachusetts and New York.
Discuss Disbursement Options for FY09	<p>The discussion began with a recommendation from the Connecticut Cancer Partnership through Andy Salner. Board members made additions, deletions, and changes to the proposal. The result was the following tentative proposal which will be the basis of further discussion at the next board meeting on August 13:</p> <p>QuitLine -- \$2 million Countermarketing -- \$2 million Community Based Cessation -- \$1.5 million School Based Prevention -- \$500,000 Evaluation -- \$682,500</p>
Remaining 2008 Meetings	The next meeting will be held on Wednesday, August 13 from 10 a.m. to 12 noon in Room 410 at the State Capitol. The remaining meeting dates are: September 12, October 17, November 21 and December 12.